

# State MENC Membership Mailing Address List Request Form

*(exclusive membership benefit for MENC corporate members)*

MENC corporate members are entitled to receive one state MENC membership mailing address list free of charge\* within their one-year membership term. MENC will send this list as an Excel file via e-mail to a desired third-party mailing house upon receipt of completed request form and copy of mailer, which is subject to MENC approval. The Excel file will contain current MENC teacher members (excluding collegiate) mailing information, teaching level, and teaching area. To protect the privacy of MENC members, phone and fax numbers and e-mail addresses cannot be provided.

**Instructions:** Type or print clearly. Return completed request form with a sample of the mailer to MENC. Request Forms will not be accepted without mailing sample. Please allow MENC ten (10) working days to process request.

Company \_\_\_\_\_

Contact \_\_\_\_\_ E-mail \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Mailing House \_\_\_\_\_

Contact \_\_\_\_\_ E-mail \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Indicate the State MENC membership mailing address list desired (*limit one*): \_\_\_\_\_

Describe purpose of mailer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Company agrees to these conditions:**

- 1) All materials sent to MENC members must be approved by MENC.
- 2) Contact file is for **one-time use only**.
- 3) Violators of the one-time use condition are subject to prosecution.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Company Representative*

**Send completed request form and sample of mailer to:**  
 MENC: The National Association for Music Education  
 Attention: Sandy Fridy, 1806 Robert Fulton Drive, Reston, VA 20191

*Keep a copy for your records.*

\* MENC corporate members are also entitled to receive a 20% discount on subsequent list rentals. For more information, contact Kerry Fischette of the American List Counsel at Kerry.Fischette@alc.com or 609-580-2875. Lists with selected segments of teaching level, subject, geographic (state and zip code), as well as many other selections which will more closely define your target market are available.