

Recognition Program



MENC Collegiate Membership

CHAPTER OF EXCELLENCE APPLICATION FORM

(Photocopy as needed)

The purpose of the MENC Collegiate Membership Chapter of Excellence Certificate of Achievement is to recognize chapters for their successful chapter activities. The recognition is conferred in national conference years and is based on the significant contributions made by the chapter to the development of the MENC Collegiate Membership program at its institution.

INSTRUCTIONS:

All active MENC Collegiate chapters are eligible to participate. Chapters submit descriptions of their successful projects, programs,* or recruitment techniques to MENC. Each description should be sent along with a separate application. This application may be photocopied as needed or can be downloaded from MENC's Web site, www.menc.org, under "Channels," then "Collegiate." Chapters are allowed to submit one description for each category. If more than one description is submitted for a particular category, the earliest entry will be given first consideration. Activities completed in the two years prior to January 1 of a national conference year (even numbered years) are eligible for the Chapter of Excellence Recognition. Descriptions and applications received by January 1 of a national conference year (even numbered years) will be evaluated based on the quality and effectiveness of methods. Send each completed application with attached description to MENC Collegiate Membership Recognition Program, MENC, 1806 Robert Fulton Drive, Reston, Virginia 20191 or fax to 1-703-860-2652. All applications must be **postmarked by January 1 of the national conference year.**

PLEASE PRINT OR TYPE:

College/University _____ Chapter # _____

Street Address _____

City _____ State _____ Zip _____

Chapter Advisor (print) _____ Advisor Work E-mail _____

ON A SEPARATE SHEET, DESCRIBE YOUR CHAPTER'S SUCCESSFUL ...

(Check one) Project Program* Recruitment Technique

REQUIRED SIGNATURES:

This application was prepared by the members of MENC Collegiate chapter # _____. We verify that the attached information is true, and we recommend that this chapter receive an MENC Collegiate Chapter of Excellence Recognition.

Chapter Advisor (*sign*) _____ Date _____

Dean or Music Department Chair (*sign*) _____ Date _____

Completed application with attached description must be **postmarked by January 1** for consideration.

SUBMIT INFORMATION TO:

MENC Collegiate Membership Recognition Program
1806 Robert Fulton Drive, Reston, Virginia 20191

or

fax to 1-703-860-2652.

*A musical performance organized and/or presented by the chapter.